

Request for Qualifications

Cedar Pointe Apartments Smart Home Technology Program

Solicitation No: **FY18-RFQ-01**
Issue Date: **September 27, 2018**
Submission Deadline: **Thursday, October 11, 2018 2:00 pm (EST)**

Board of Commissioners:

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President & CEO

5301 W. Cypress Street
Tampa, Florida 33607

Phone: (813)341-9101
Fax: (813)367-0760

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Contracting & Procurement
5301 W. Cypress St.
Tampa, FL 33607
Phone: (813) 341-9101 ext. 3500
Fax: (813) 367-0760



FY18-RFQ-01

REQUEST FOR QUOTE

To:	ALL PROSPECTIVE BIDDERS	From:	Tina Washington
Fax:		Pages:	
Attn:		Date:	9/27/18
Re:	Request for Written Quotation	Service	COMPUTER PURCHASE/INSTALL

The Housing Authority of the City of Tampa (THA) will receive written quotes from qualified firms or individuals interested in purchasing and installing eighteen (18) New, HP PAVILION 24-b016 All-in-One Desktop Computers (with Windows 10) and six (6) New HP Pavilion 14-ce0068st. 14" Laptops or equivalent (with Windows 10) on an existing built-in computer desk shown on the attached floor plans. Your bid must comply with the attached specifications or an approved equivalent product. See Detailed Scope of Work and required Specifications labeled as Exhibit A for further specifications. Cedar Pointe Apartments are located at 5409 Temple Palms Ave., Tampa, FL 33617. Bid will be accepted until **2:00 p.m. Thursday, October 11, 2018.** **Quotes submitted after this time will not be accepted.**

The Tampa Housing Authority is exempt from all Federal, State and Local Taxes. All written quotes should be attached to this document and emailed to Tina Washington, Contracting Officer at tina.washington@thaf1.com or fax to (813) 367-0761.

BID FORM

Please note that you are bidding on the purchase and installation of the following:

Eighteen (18) New-HP Pavilion 24-b016 All-in-One Desktop Computers: \$ _____
 (Or equivalent)

Six (6) New-HP Pavilion 14-ce0068st, 14" Laptops: \$ _____
 (Or equivalent)

Labor to Install 24 Computers. \$ _____

Cost of 18 Keyboard drawer and grommet installation: \$ _____

Software: MS Office (minimum year 2010) 1 software per 3 computers: \$ _____

Group Training (two sessions) Total Amount \$ _____

Anti-Virus software for 12 months: \$ _____

Total Base Bid (Purchase & Installation of 24 units) \$ _____

 COMPANY NAME

 ADDRESS

 CITY/STATE

 PHONE NUMBER

 AUTHORIZED REPRESENTATIVE SIGNATURE



EXHIBIT A



Cedar Pointe Apartments Smart Home Technology Progra

Detailed Scope of Work

ADDRESSES:

Supply and Install Eighteen (8) new HP Pavilion 24-b016 All-in-One Desktop Computers (with Windows 10) in the following apartments on an existing built-in computer desk shown in green on the attached floor plans. Your bid must comply with the attached specifications or an approved equivalent product.

BUILDING#7

6952 Temple Palms Ave. Apartment #: 102, 103, 104,202,203,204,302,303,304.

BUILDING #8

6958 Temple Palms Ave. Apartment #: 102, 103,104,202,203,204,302,303,304.

Supply six (6) new HP Pavilion 14-ce0068st, 14" Laptops (with Windows 10) for the following Apartments. Your bid must comply with the attached specifications or an approved equivalent product:

BUILDING#7

6952 Temple Palms Ave. Apartment #: 101,201,301.

BUILDING #8

6958 Temple Palms Ave. Apartment #: 101,201,301.



11e Contractor shall provide the following after receipt of Notice to Proceed:

1. Product Specifications for the following equipment for TI-IA review and approval before installation (list separately):

- a) **HP Pavilion 24-b016 All-in-One (Energy Star), Desktop HP Computer.**
- b) **HP Pavilion 14-ce0068st, 14" Laptop (Energy Star).**
- c) **Keyboard Drawer. Under Counter Fellowes or equal.**
- d) **Microsoft Office (minimum year 2010).**
- e) **Anti-Virus software for 12 months**

Division 1- General Requirements

1. Provide quality assurance in strict accordance with current Codes.
2. Verification of existing conditions.
 - a) It shall be the vendor's sole responsibility to verify existing conditions for each individual work item. The Vendor shall be satisfied that there are no discrepancies between actual conditions and the final Scope of work as issued. Before ordering materials/products, the Vendor shall verify related condition to insure proper installation. Notify TI-IA immediately of any hidden condition discovered which might affect the progress of work.
3. All work shall be done during regular TI-IA working hours Monday through Friday 08:00 am - 05:00 pm. The Vendor may be authorized to work weekends or evenings on as requested basis.
4. Provide at all times a clean work site, including designated storage areas, free from accumulation of waste materials. Construction materials shall be stored in trailer and not in the building, unless previously authorized by TI-IA.
5. The use of the Housing Authority trash dumpsters shall not be permitted. Vendor shall provide trash dumpster(s) to accommodate proper disposal of demolished materials and related debris. (Provide proper disposal in accordance with waste management).
6. TI-IA is not responsible providing toilet facilities, water, or temporary power to the job site for the contractor. These items may be provided at TI-IA discretion upon written authorization.
7. All electrical outlets in affected areas are to be tested and properly grounded. Vendor is to notify Tampa Housing Authority about damage findings.
- & When new products are to be installed to replace existing old products, remove and dispose of old products. Perform cutting and patching or other manufacturer



- preinstallation requirements as specified in manufacturer's installation manual. Install new products as specified in manufacturer's installation manual. Prepare and paint adjacent walls affected by the installation of new products.
9. Prepare and submit to the Property Manager, three copies of a practicable schedule showing the order in which the Vendor proposes to perform the work during the preconstruction meeting.
 10. Maintain their installation schedule at all times.
 11. Maintain documentation of construction to ascertain compliance with the specifications and scope of work.
 12. Mock-up: Install one desktop computer in an apartment selected by THA prior to commencement of total computer installation for acceptance of installation means and methods, procedures. Subject to acceptance by THA, mock-up may be retained as a part of finish work.
 13. Vendor must give residents a minimum of 48 hours advance notice prior to commencing any work, if applicable.
 14. All current applicable OSHA rules and regulations must be followed at all times. Security of work site area will be the responsibility of the Vendor.
 15. Installation of computers shall be done in occupied and vacant units, thus extreme care shall be taken at all times regarding the safety of the residents residing in the immediate and surrounding work areas. Complete work with as little inconvenience to the residents as possible.
 16. Vendor shall ensure that all his/her employees scheduled to do work at Cedar Pointe Apartments must wear their company shirt with visible company and employee name or employee company name tags.
 17. Provide all labor, material, technical expertise and coordinate the installation of all computers and Key Board Drawers.

Division 9 - Finishes

1. Provide grommet and grommet cover on existing computer desks for the installation of eighteen (18) new desk top computers.
2. Fasten to secure permanently eighteen (18) new desk top computers to the existing countertops with appropriate fasteners.

Division 11 - Equipment

- L Supply and Install Eighteen (18) new HP Pavilion 24-b016 All-in-One (Energy Star) Desktop HP Computer or Equal with the following specifications. (see attached cutsheets):



- Windows 10
 - AMD EZ- 3800 Accelerated Processor.
 - 24" diagonal JPS widescreen Full HD LED backlit display.
 - 4GB pc3 - 12800 DDR3L - 1600 SSDRAM memory 1x4GB (expandable to 16GB)
 - 500GB 7200RPM Serial ATA hard drive.
 - **AMD Radeon HD 8280** Graphics up to 2048MB' Total Available Graphics Memory as allocated by Windows 10.
 - USB Chiclet - style keyboard with volume control, Windows 10 hot keys and optical mouse.
 - Slim Tray Super Multi DVD Burner.
 - 2 x USB 3.0 (Side 1/0).
 - Wireless LAN 802.11 b/g/n featuring Single-band (2.4 Ghz) 1x1.
2. Supply and Install Six (6) new HP Pavilion 14-ce0068st, 14" Laptop (Energy Star) or Equal with the following specifications - (see attached cut-sheets):
- Windows 10 Pro. 64 bit.
 - Intel® Core™ i3-4010U with Intel HD Graphics 4400 (1.7 GHz, 3 MB cache)
 - Dual core (2 core) Processor.
 - Mobile Intel® HM86 Express Chipset.
 - Starting at 4.41 lbs. (Starting at 2 kg) weight.
 - 9.65 x 13.66 x 0.91 in (24.5 x 34.7 x 2.29 cm) dimensions.
 - 4GB 1600 MHz DDR3 SDRAM (1 x 4 GB) memory.
 - 2 SODIMM memory slots.
 - 500 GB 5400 RPM SATA hard drive.
 - DVD+/-RW Super Multi DL optical drive.
 - Intel HD Graphics 4400.
 - 14" diagonal LED-backlit HD anti-glare (1366 x 768) display.
 - 2 USB 3.0 ports.
 - 1 USB 2.0 port.
 - 1 VGA.
 - 1 HDMI.
 - 1 stereo microphone-in/headphone-out combo port.
 - 1 AC power port.
 - 1 RJ-45 port.
 - 1 SO slot
 - High Definition Audio support; Integrated Stereo Speaker; Integrated microphone; Stereo headphone/line out; Stereo microphone in.



- HP True Vision HD Webcam camera.
 - Full-sized, spill-resistant keyboard.
 - Touchpad with 2-piece pick button with left and right click functions; Multi-touch gestures supported.
 - 802.11 a/b/g/n (2x2) WiFi and Bluetooth® 4.0 combo wireless.
 - Gigabit Ethernet Network interface.
 - 65W Smart AC adapter power supply.
 - 4-cell (41 WHr) Li-Ion battery.
3. Supply and Install 18 Keyboard Drawers. Basis of design is Under Counter Fellowes or Equal.

End of Scope of Work.

******Close-Out Requirements and Documents ******

At Final Closeout, the Vendor must furnish required documentation as indicated below for approval. All final closeout package with missing documents and incomplete submittal will not be processed. Prior to the final closeout, Vendor should make sure that all documents are complete and ready for review to avoid unwarranted delays. Consult with the Property Manager if you anticipate any delays with your package.

The Vendor shall ensure that the following documents have been completed or submitted in accordance with the contract:

1. All Contract Modifications, if any, shall have already been executed by the Vendor and approved by the Authority.
2. Certificate of Substantial Completion letter must have been issued by the Vendor's Property Manager.

For Contract Closeout, the Vendor shall provide the following after receipt of substantial completion notification:

3. Final completion pay request accounting for 100% of work in place.
4. Original copy of product warranties. (Listed separately with every computers serial #):
5. Vendor's Letter of Warranty.

Any installation products not indicated above but provided for submittal and requiring warranty shall be submitted.



All warranties requiring the Manufacturer's review prior to the issuance of warranty after project completion must be the Vendor's responsibility. The Vendor must make sure that warranties have affiliation with referenced project and with specificity to the installed products.

6. Vendor's one-year workmanship warranty with original signature and commencement date the same as the completion date of the project.
7. Certificate of Substantial completion.
8. Substantial Completion Punch List.

End of Contract Close-Out.

7/19/2018

HP Pavilion Laptop 14-ce0068st | Staples



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HP Pavilion 14-ce0068st 14" Laptop Intel® Core™ i5-8250U, 8 GB DDR4 1 TB 5400 RPM SATA Win 10 Home (14-CE0068ST)

Item # 24127015 | Manual | Microsoft



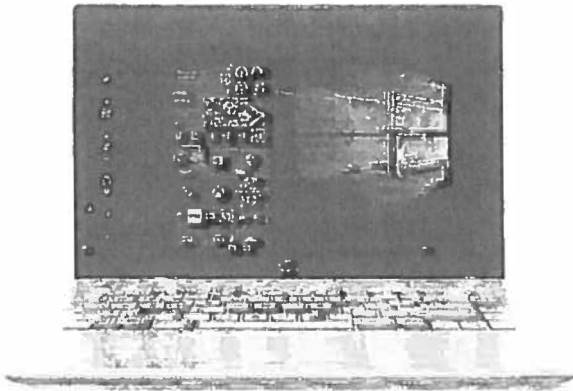
HP Pavilion 14-ce0068st, 14" Laptop, Intel® Core™ i5-8250U, 8 GB DDR4, 1 TB 5400 RPM SATA. Win 10 Home (14-CE0068ST)

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Product Details

- Operating System: Windows 10 Home
- Processor: 6th Generation Intel® Core™ i5-8250U Processor
- Display: 14.0"-ch diagonal FHD IPS BrightView micro-edge tLED-backlit (1920 x 1080)
- Get full description & specifications

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Product Description & Specifications

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2

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Microsoft Office 365 Personal - 1-yr

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(0)

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(156)

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Microsoft Office 365 Home - 1-year subscription. 1-5 users, PC/Mac [Product Key]

(129)

\$99.99

Product Description

Express yourself like never before with this ultra-slim and stylish, powerhouse built to make it through even the longest day

- Operating system Windows 10 Home
- Processor 8th Generation Intel® Core™ i5, 8250U Processor
- Display 14.0-inch diagonal FHD IPS BrightView micro-Edge WLED-backlit (1120 • 1080)
- Memory 8 GB DDR4-2400 SDRAM
- Internal storage 1 TB 5400 RPM SATA hard drive
- Graphics Intel® UHD Graphics 620
- Audio B&O PLAY with dual speakers
- Webcam Front-facing HP Wide Vision HD Webcam with integrated dual array digital microphones
- Keyboard Full-size island-style backlit keyboard

Would you like to get more information on product content images, or tell us about a lower price?

Specifications

Color Family	Gray/Silver	HDD Capacity	1TB
Hard Drive Type	HDD	Laptop Weight	3.1 to 4 lbs
Processor Speed (Up To GHz)	3 D 3.9 GHz	Processor Type	Intel® i5
Installed RAM	8GB	Wireless Connectivity	802.11a/b/g/n/ac
Laptop Refurbished	No	Laptop Style	Notebook
Bluetooth Compatibility	Yes	Screen Size (Inches)	14
Computer Use	Everyday	Computer Operating System	Windows 10
TouchScreen	No TouchScreen	Laptop Display type	HD SVA BrightView micro-edge WLED-backlit
Laptop Memory Type	DDR4-2400 SDRAM	Laptop Hard Drive Capacity (GB)	1024
Laptop Hard Drive Speed (RPM)	5400	Laptop Battery Type	3-Cell 41 Whr Lithium-Ion (rechargeable)
Laptop Network Card	Integrated 10/100/1000 GbE LAN	Laptop Video Graphics	Intel® UHD Graphics 620
Media Card Reader	Multi-format digital media card reader	Laptop USB Slots	2
Laptop Audio	B&O PLAY with dual speakers	Laptop Webcam	Yes

7/19/2018



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 HP Pavilion All-in-One 24-b016 Desktop (Intel i3 Processor, 8GB RAM Memory, 1TB Hard Drive)

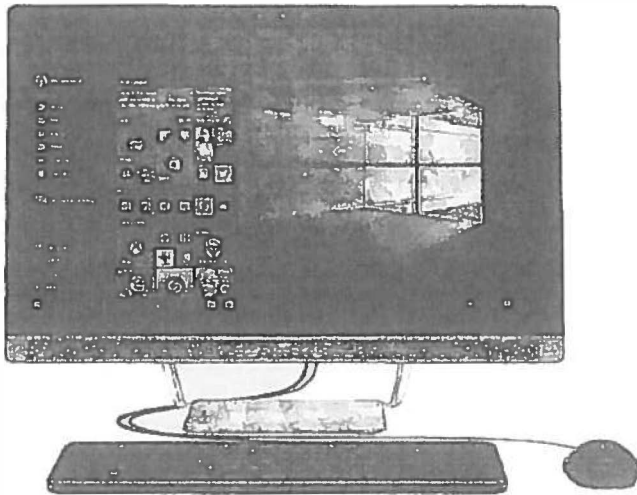
Item # 2257012 | Model # V8P2111/#A6A



HP Pavilion All-in-One 24-b016 Desktop (Intel i3 Processor, 8GB RAM Memory, 1TB Hard Drive)

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Qty: 1

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Product Details

- 6th generation Intel® Core™ i3-G100T processor (Dual-Core)
- 21.5" diagonal touchscreen FHD IPS WLED-backlit, 11.1" edge-to-edge display (1080p resolution)
- 8GB DDR4 2133 SDRAM Memory (2x4 GB)

Go to full description & specifications

Rollover image to zoom in



View, 11

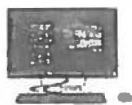
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Reviews

Supplies & Accessories

Product Description & Specifications

From The Manufacturer

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HP Pavilion All-in-One 24-b016 desktop (Intel i3 Processor, 8GB RAM Memory, 1TB Hard Drive)

\$499.99 \$549.99

Save 50% in Bundle



Logitech MX Anywhere 2S Mouse

Item # 567.89



2-Yr PC Protection Plan \$100 - \$1999



Item # SB22

\$533.93
Bundle Price

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